



CLOSED RFP

Madhya Pradesh Tourism Board (MPTB)
Corporate Identification Number (CIN) – U75302MP2017NPL043078
6th Floor, Lily Trade Wing, Jahangirabad, Bhopal
Tel.: (0755) 2780600
www.tourism.mp.gov.in

“RFP for Selection of Empaneled Agency to organise "Queens on the Wheel" Women Biking event in the state of Madhya Pradesh”

NIT NO: 8708/MPTB/2023

20th December, 2023

MPTB invites offers from the empaneled agencies of (Adventure Tourism- Land Based) in MP Tourism Board for **“RFP for Selection of Empaneled Agency to organize "Queens on the Wheel" Women Biking event in the state of Madhya Pradesh”**. Terms and Conditions can be downloaded from the website www.tourism.mp.gov.in. For any other information, contact +91-7089121967 or e-mail. at paaf.mptb@mp.gov.in. Last date for submission of RFP is **10/01/2024, 15:00hrs.**

Managing Director

1. **Objective:** To showcase Madhya Pradesh as an adventure-friendly state for women through an all-women biking trip. Madhya Pradesh Tourism intends to promote Kuno National Park as a new tourist destination and also to develop a new heritage biking trail in Madhya Pradesh for the adventure and biking community.
2. **Duration:** 6N/7D Event & Proposed date of event shall be 1st week of February 2024.
3. **Overview of the event:** The Women Bikers will be riding through the heritage site of Madhya Pradesh by connecting Kuno National Park famous for the Cheetah project. The women riders will start their ride from Bhopal via Sanchi to Chanderi, then Kuno (Kuno forest Retreat), Gwalior, Mitawali, Padawali, Bateshwar, Kakanmath, Orchha, Khajuraho and end the experience in Bhopal. The total duration of the event is 06N/07. The date of the event will be the first week of February 2024. The event name will be Madhya Pradesh **"Queens on the Wheel"**. The empaneled agency (Adventure section) of the MP Tourism Board can only participate in this Closed RFP.
4. **Trail Route (Tentative) :**

Bhopal >>Chanderi>>Kuno>>Gwalior>>Orchha>>Khajuraho>> Bhopal

Day	Destination	Activity Proposed
Day 0	Bhopal	Rider's arrival and briefing session.
Day 1	Bhopal to Chanderi (250KM)	Flag Off ceremony then ride to chanderi via Sanchi "UNESCO world heritage site".
Day 2	Chanderi to Kuno (160KM)	Experience the first Kuno Festival "Kuno Forest Retreat", tent city, cheetah safari, nature walk & other adventure activities. Overnight stay in "Kuno Forest Retreat"
Day 3	Kuno to Gwalior (105 KM)	Gwalior for, Jaivilas Palace, heritage walk Overnight stay in MPT Tansen Residency, Gwalior
Day 4	Gwalior to Mitawali, Mitawali, Padawali, Bateshwar & Kakanmath (140KM)	Experience the royal heritage site of Mitawali, Padawali, Bateshwar & Kakanmath Overnight stay in MPT Tansen Residency, Gwalior
Day 5	Gwalior to Orchha (via Sonagir) (140KM)	Explore the adventure & rural tourism village of Madhya Pradesh, experience the Heritage walk of Chhatris, Rafting/kayaking/Boating in Betwa River, Cycling, Ramraja Temple visit & other soft adventure activities. Overnight stay in MPT Betwa Retreat, Orchha
Day 6	Orchha to Khajuraho (180KM)	Visit Western Group of temples, Adivart tribal museum khajuraho & the rural experience. Overnight stay in MPT Payal Hotel, Khajuraho
Day 7	Khajuraho to Bhopal (380KM)	Return back to Bhopal Prize distribution & closing ceremony in Bhopal.

Note: The hotels mentioned above are subject to availability, if there is non-availability the agency can arrange accommodation in a private 4-star property.

5. Agency's obligations for the event:

- 5.1 Agency has to do the recce of the proposed route.
- 5.2 Agency has to do all the arrangements related to organise biking tour, accommodation, food & fuel arrangements for riders, supporting staff & MPT Officials.
- 5.3 Agency has to do the stay arrangements in MPT Units priory which may be subject to availability, if there is non-availability the agency can arrange accommodation in a private 4-star property.
- 5.4 Agency has to find out pit stops
- 5.5 Agency has to design kit bags (Bag, T shirts, Souvenir item, Flag, Cap) for the riders with the logo of MPTB and Sponsors.
- 5.6 Agency has to ensure at least 25 prominent women riders (Super bike riders / Bullet riders) (at least 10 riders from across India). Riders should have good super bike or bullet bike riding experience & have good reach on social media platforms.
- 5.7 Agency has to do the online & offline promotion of the event.
- 5.8 Agency has to ensure the safety of the riders with medical support.
- 5.9 Agency has to ensure the safety of the riders with Mechanical and backup support vehicles.
- 5.10 Agency has to Prepare SOP and Guidelines issued by ATOAI for the successful operation of bike trail event.
- 5.11 Agency has to also submit the undertaking form filled by riders & insurance cover of riders to MPTB one day before the event.
- 5.12 Agency can take Sponsorship from different organisations for the event, the details of sponsorship should be shared with MPTB.

6. MPTB's Obligations for the event-

- 6.1 MPTB will provide support for Stay in MPSTDC units at discounted price at all the places of stay.
- 6.2 MPTB will facilitate the agency in getting all the permissions from local authorities.
- 6.3 MPTB will support in providing invitation letters to news agencies and newspapers, PR content will be provided by the agency (Hindi and English).
- 6.4 MPTB shall be provide balance financial assistance, if any, required after exhausting all feasible sponsorship, fees charged from the participants and resource avenues as quoted by the agency in financial proposal. This proposal will be assessed on QCBS basis.

7. The scope of work:

7.1 Before the event:

1. Agency has to create a bookable product of the event on their website, which MPTB can also share on their social media handles.
2. Agency has to design a day-to-day itinerary with other local cultural/ soft adventure activities.
3. Agency has to promote the event throughout India on its various social networks like Facebook, Instagram and YouTube
4. Agency has to design a kit for all riders that will be approved by MPTB.
5. Agency has to do PR on 5+ Newspapers at the national and international levels.

7.2 During the event:

1. Agency has to do the arrangement for the inaugural ceremony & flag off program in Bhopal
2. Agency has to promote the event through real-time videos and photographs.
3. Agency has to look after all food and lodging of the riders.
4. Agency has to look after all the activities of the event and conduct experience of local activities.
5. Agency has to design standees and banners for the event.

6. Agency has to cover the complete event through photographs and videography. (*The quality of videography and photographs should be of the high standard that can be used in the International market.*)
7. Agency has to do a live session on Instagram.
8. Agency has to do other social activities in local villages, which will spread awareness regarding women empowerment.
9. Agency has to share photographs and videography on a daily basis with MPTB so that the entire event will get more engagements on MPTB's social media platform and other media handles.

7.3 After the event:

1. Agency has to post the pictures on Facebook and Instagram along with blogs and a thank you post.
2. Agency has to submit post-event videos on Facebook, YouTube and Instagram
3. Agency has to submit the raw data of videos and photographs of bike trail to MPTB.

8. Deliverables by Agency to MPTB :-

1. Agency has to submit the event report in Hard and Soft copy, which includes the recce report, sponsorship details, riders detail and an event album with real time pictures of the event in well-documented manner.
2. 02 HD video of minimum 2-3 minutes- one depicting local experiences and sites and another video which shall cover the entire women Bike trail. (*The quality of videography and photographs should be of a high standard that can be used in the International market.*)
3. Agency has to submit raw data of videography and photography of Bike trail. (In Pen Drive)
4. Agency has to submit the details of social media reach & PR coverage.
5. Social media outcome (tentative) -

S No	Deliverables	Quantity	Outcome/KPIs
1	Instagram Posts	Daily Posts on Instagram	25,000+ engagement with a total reach of 5 lakh
2	Instagram Video		50K+views
3	Banners Ads on Relevant pages	1 Banner on 15 high-traffic web pages	375,000 Impressions across the campaign
4.	Video Marketing	1 min video	50,000+ views Across social media channels
5	Instagram Live	1	One live will be done on Agency's page during the trip

Note: Social Media outcomes are tentative which the agency can mutually discuss with MPTB officials during the time of technical presentation.

9. Evaluation & Selection Process

9.1 Phase 1

Agencies have to submit their technical bid (Presentation) in Hard Copy to The Managing Director, Madhya Pradesh Tourism Board, 6th floor Lily Trade Wing Jehangirabad, Bhopal (M.P), which covers the below Evaluation parameters which include the following points:-

1. Company Profile & Annexures I,II & III
2. Experience in working/organizing/conducting the biking event/activity in no. of States/years with Minimum participants in each event.

3. Planning, Conceptualizing, and designing the proposed biking event "Queens on the Wheel".
4. Kits, Giveaways, medal design.
5. Agency's website, Webpage & Social Media.
6. Marketing / PR during event which can be done.
7. Agency's proposed idea/concept for "Queens on the Wheel" women biking event which covers.
 - a. Ideas on Place, Chalking out a Route, event planning,
 - b. Destination promotion through the event.
 - c. Designing of various branding options
 - d. suggested women participants for the event.
 - e. Innovations and Value additions for the event.

9.2 Phase 2

After the evaluation of the proposal, the agency will be informed of the Presentation in which a committee appointed by the Madhya Pradesh Tourism Board will shortlist agencies qualifying in the Phase 1 Evaluation process. Shortlisted organizations will be called for the presentation. The presentation shall be marked on a scale of 1 to 100. Then the total marks shall become scores. The parameters for the presentation will be same as points mentioned in Phase 1.

9.3 Phase 3

A. Short listing of Bidders.

- i. The bidders are required to score minimum **60 marks** in presentation to qualify for opening of financial proposal. On the basis of presentation, the financial bids of only the top 3 selected agencies who scores maximum marks in presentation will be opened, in the presence of authorized representatives of the agencies.
- ii. The agency shall submit a financial proposal reflecting the balance financial assistance, if any required after exhausting all feasible sponsorship, fees charged from the participants and resource avenues. This proposal will be assessed on QCBS basis.
- iii. The ratio of weight towards quality (presentation) and cost (financial bid), shall be **30:70**.
- iv. The agency which scores highest aggregate marks (H1), after adding the scores for the presentation and financial evaluation, will be awarded the contract for organizing the event.
- v. The financial proposals shall be opened publicly in the presence of representatives of the agencies who choose to attend. The name of the agencies, the technical points, and the prices quoted shall be read out by the Client.

The proposal with the lowest cost (Fm) of financial bid shall be given financial score (Sf) of 100 points.

The financial scores of other proposals should be computed as follows:

$$S_f = 100 \times F_m / F$$

Where F= amount of financial proposal Part A

Combined Quality and Cost Evaluation

The total score shall be obtained by weighting the combined quality/technical and cost scores and adding them, as follows:

$$S = S_t \times T_w + S_f \times F_w$$

Where S = total score

S_t = combined technical score

S_f = combined financial score

T_w = weight assigned to technical score i.e., 0.3

F_w = weight assigned to financial score i.e., 0.7

The successful bidder shall be the bidder having the highest score. In the event two or more bidder have same score in the final ranking, the bidder with higher/highest technical score shall be considered as successful bidder. In the case two or more bidder have same score in the final ranking and technical score, the bidder with higher/ highest turnover in preceding year shall be considered as successful bidder

The firm obtaining the highest total score shall be the successful agency.

vi. The Authority will notify the selected firm/Agency in writing by registered letter, e- mail etc. After finalization of detailed scope of work, terms & conditions, schedule, and quoted fee for the work, the firm selected will be required to enter into a contract agreement with the Authority to provide the envisaged services described in the Scope of work.

vii. The final authority lies at the sole discretion with the Managing Director, MPTB.

B. Opening of Financial Bids

- i. The agency has to submit the Presentation (Hard Copy) and Financial Bid (Annexure III) in separate sealed envelope.
- ii. The Authority will consider the 'Financial Bid' of only top 3 Bidders who scores maximum marks in presentation.
- iii. The Bidders or their representatives who are present shall sign attendance sheet evidencing their presence.

C. Examination of Financial Bids and Determination of Responsiveness of Financial Bid

- i. MPTB will determine responsiveness of each Financial Bid in accordance with the price quoted.
- ii. A substantially responsive Financial Bid is one, which conforms to all the terms, conditions and specifications of the bidding documents.
- iii. If the Financial Bid of any Bidder is not substantially responsive in terms hereof, the Bid of such Bidder shall be rejected by MPTB and the Bidder shall not subsequently be allowed to make its Bid responsive by correction or withdrawal of the non-conforming deviation or reservation.

D. Evaluation and Comparison of Financial Bids

- i. In preparing the Financial Proposal, Agencies are expected to take into account the requirements and conditions outlined in the RFP document
- ii. This Fee will cover costs / expenses for undertaking work as detailed in the Scope of Work.
- iii. MPTB will evaluate and compare only those Financial Bids which are determined to be substantially responsive. For final evaluation (QCBS), total cost of financial proposal will be considered.
- iv. The Authority will determine whether the financial proposals are complete, correct and free from any computational errors and indicate correct prices in local currency (Indian Rupee).
- v. In evaluating the Financial Bids, MPTB will determine for each Financial Bid the amount quoted by the Bidder. The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected summarily.

E. Claims and Disputes:

- i. Any claims or disputes arising out of the contract should be promptly submitted in writing to MD, MPTB within 07 working days from the Date of the cause of action, so that the point of issue could be immediately verified at site by the field officers, facts ascertained and a prompt decision given. Claims raised well beyond this time as to make it difficult to verify the facts are liable to be rejected.
- ii. In case of any natural disaster or natural cause if the agency fails to perform the event on the scheduled period mentioned in the agreement then the agency can further postpone the event date, for the same agency has to take prior approval from MPTB. No extra cost will be charged by the agency from the MPTB for extension or cancellation of event; the agency has to perform the event on the decided financials.
- iii. If the agency requests any kind of improvisations and suggestions for more branding & promotion of the event. MPTB & Agency can mutually decide on the same.
- iv. If in case of any accident or incident, MPTB is not responsible for any kind of incident that occurred during the event.

10. PAYMENT STRUCTURE OF FINANCIAL ASSISTANCE DECIDED BY MPTB TO AGENCY.

- i. Payment shall be made for the balance financial assistance, if any required after exhausting all feasible sponsorship, fees charged from the participants and resource avenues as quoted by agency in the financial proposal.

- ii. Payment will be made to the agency as per following norms:-

Phase	Remark
Phase 1	40% payment of quoted amount will be made when the agency will submit Recce report, safety arrangements details, promotional plan, rider/participant's confirmation & detail, accommodation arrangements details, kit design/layout, event plan/schedule, proposed date, creatives & all the tasks mentioned in point no 7.
Phase 2	30% payment of quoted amount will be made immediately after successful completion of Biking Trail event .
Phase 3	30% payment will be made after submission of post-event report, videography, photography, attendees feedback, Hotel's No dues certificate & other Deliverables as per the point no. 7.

Agency has to submit the deliverables mentioned in the Phase 1 of Payment structure 15 days prior from the event date proposed by you in hard & Soft Copy on the email kksingh.mptb@mp.gov.in.

11. CONTRACT PERIOD & EXTENSION

- i. Initially this RFP is for one year, based on the satisfactory performance of the agency in organizing the initial "Queens on the Wheel" Women's Biking event, Madhya Pradesh Tourism Board (MPTB) reserves the right to extend the contract for a further period of one (1) year.
- ii. The extension will be considered on the condition that the agency's performance during the initial event meets or exceeds the expectations outlined in this Request for Proposal (RFP) and any subsequent negotiations.
- iii. In the event of an extension, the contract will be extended on the same quoted amount as specified in Annexure III of this RFP.
- iv. Any extension granted will involve a modification of the biking trail route, subject to mutual understanding between the agency and MPTB.
- v. The modified biking trail route shall be agreed upon through consultation and collaboration between the agency and MPTB, with both parties working in good faith to ensure the success of the event.
- vi. MPTB will provide a written notice of intent to extend the contract, specifying the terms and conditions of the extension, at least 60 days prior to the expiration of the initial contract period.

12. PERFORMANCE SECURITY:

The agency has to Deposit 10% of Performance Security of the Quoted amount in financial bid in the form of Account Payee Demand Draft/ Bank Guarantee/ FDR from a Commercial Bank. The performance security shall be kept for 1 year (12 months) with MPTB. The Performance Security should remain valid for a period of 60 days beyond the completion of the period of contract.

13. LIQUIDATED DAMAGES:

In the event of Agency's failure to complete the work and providing various services within the specified time, the MPTB may, without prejudice to any other rights hereunder, recover from the agency , as Liquidated Damages, the sum of 40% of the contract price for particular event.

14. RISK – PURCHASE CLAUSE:

If the bidder, after submission of RFP and the acceptance of the same, fails to abide by the Terms and Conditions of the RFP document or fails to complete the work within the specified time or at any time repudiates the contract, the MPTB will have the right to:

- a) Invoke Security Deposit/Performance Bank Guarantee
- b) In case of completion through alternative sources and if price is higher, the contractor will pay the balance amount to MPTB.
- c) For all purposes, the work order accepted by the second party and issued by MPTB will be considered as the formal contract.

15. TERMINATION BY DEFAULT:

MPTB reserves the right to terminate the contract of any agency in case of change in the Government procedures or unsatisfactory services.

16. FORCE MAJEURE

16.1 Definition

- a) For the purposes of this Agreement, " Force Majeure" means an event which is beyond the reasonable control of a party, and which makes a Party's performance of its obligation hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to changes in Applicable Law, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.
- b) Force Majeure shall not include:
 - 1. Any event which is caused by the negligence or intentional action of a party or such party's employees, nor
 - 2. Any event which a diligent Party could reasonably have been expected to both (i) take into account at the time of the execution of this Agreement, and (ii) avoid or overcome in the carrying out of its obligations hereunder.

17. Measures to be Taken

- a) A Party affected by an event of Force Majeure shall take appropriate action to remove such Party's inability to fulfill its obligations hereunder with a minimum of delay.
- b) A Party affected by an event of Force Majeure shall notify the other party of such event as soon as possible, and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.
- c) The Parties shall take all reasonable measures to minimize the consequence of any event of Force Majeure.

18. Extension of Time

Any Period within which a Party shall, pursuant to this Agreement, complete any action or task, be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

19. Consultation

Not later than thirty (30) days after the Consultants, as the result of an event of Force Majeure, have become unable to perform a material portion of the Services, the Parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

20. TERMINATION OF THE AGREEMENT

By the Controlling Authority: By the Agency

This Agreement shall be effective on the date hereof and shall continue in full force until completion of the Services or terminated earlier as per the Clause (i) & (ii) below:

- i. The Agreement may be terminated if any Party is in breach of any of its obligations under the Agreement and the breach has not been remedied within Twenty-one (21) days (or longer period as the notifying Party may allow) of the intimation to the Party in breach requiring the breach to be remedied.
- ii. In case of any delay / non-performance of the deliverables by the agency, the provisions of Clause 9 shall become applicable.

The communication of termination of this Agreement shall be by means of written notice ("Termination Notice")

21. COMPLIANCE WITH LAWS

The Agency shall take due care that all its documents comply with all relevant laws and statutory regulations and ordinances, guidelines in force which includes all laws in force and effect as of the date hereof and which may be promulgated or brought into force and effect hereinafter in India including judgments, decrees, injunctions, writs of or orders of any court of record, as may be in force and effect during the subsistence of this Agreement applicable to the Consultant.

22. ARBITRATION CLAUSE

Any dispute arising in connection with this RFP/agreement, which cannot be settle amicably, will be settled through arbitration of one arbitrator if the parties hereto agree. If the parties cannot agree upon the name of single arbitrator, in such situation, appointment of the single arbitrator will be done by the Court of jurisdiction. The decision of the arbitrator shall be rendered in writing and shall be binding upon the parties and the arbitration shall take place as per the provisions of the Arbitration and Conciliation Act, 1996 (as amended).

The arbitrator may from time to time with the consent of both the parties enlarge the time frame for making and publishing the award. Subject to the aforesaid, Arbitration and Conciliation Act, 1996 and the rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.

The venue of the arbitration proceeding shall be Bhopal or such other places as the arbitrator may decide.

23. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by the laws of India. The Courts at Bhopal city shall have jurisdiction over all matters arising out of or relation to this Agreement.

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ANNEXURE - I

APPLICATION FORM

RFP for Selection of Empaneled Agency to organize "Queens on the Wheel" Women Biking event in the state of Madhya Pradesh

Sr. No.	Particulars	Details
1	Name of Agency/ Applicant	
2	Details about office of agency:	
3	Address:	
4	Phone No:	
5	Fax:	
6	E-Mail ID:	
7	Website:	
8	Details of Contact person: -Name -Designation -Mobile No. -E-Mail ID	

Signature & Seal of the Bidder

Date

ANNEXURE - II

Technical Bid (Presentation)

Agencies have to submit their technical bid (Presentation) in Hard Copy to The Managing Director, Madhya Pradesh Tourism Board, 6th floor Lily Trade Wing Jehangirabad, Bhopal (M.P), which covers the below Evaluation parameters which include the following points:-

1. Company Profile – 1 slide
2. Experience in working/organizing/conducting the biking event/activity in no. of States/years with Minimum participants in each event. – 1slide
3. Planning, Conceptualizing, and designing the proposed biking event "Queens on the Wheel". – 3 slides
4. Kits, Giveaways, medal design. – 1 slide
5. Agency's website, Webpage & Social Media. – 1 slide
6. Marketing / PR during event which can be done. – 3 slides
7. Targeted Participants (Profile/Instagram Reach/ reason behind the selection) – 2 slides
8. Agency's proposed idea/concept for "Queens on the Wheel" women biking event which covers. – 5 slides
 - a. Ideas on Place, Chalking out a Route, event planning,
 - b. Destination promotion through the event.
 - c. Designing of various branding options
 - d. suggested women participants for the event.
 - e. Innovations and Value additions for the event.

Note : The agency has to submit the Presentation (Hard Copy) and Financial Bid (Annexure III) in a separate sealed envelope.

Annexure III

FINANCIAL BID LETTER & FORMAT FOR FINANCIAL OFFER

To,
The Managing Director,
Madhya Pradesh Tourism Board,
6 Floor, Lily Trade Wing, Jehangirabad,
Bhopal, Pin code – 462008

Sub: Financial Bid for RFP for Selection of Empaneled Agency to organize "Queens on the Wheel" Women Biking event in the state of Madhya Pradesh

Dear Sir,

In response to the RFP document no. 8708/MPTB/2023 Work: RFP for Selection of Empaneled Agency to organize "Queens on the Wheel" Women Biking event in the state of Madhya Pradesh

I hereby quote the lump sum Price Bid as under which will be valid for this project.

S.N.	Particular	Units	Balance financial assistance, if any, required for RFP for Selection of Empaneled Agency to organize "Queens on the Wheel" Women Biking event in the state of Madhya Pradesh (GST extra as applicable)
1	Inaugural & closing ceremony		Rs.....
2	Accommodation & Stay Arrangements (in MPT units)		
3	Fuel Charges		
4	Backup Vehicles		
5	Ambulance		
6	Branding/Kits/ etc		
7	Videography & Photography		
8	Paid Promotions on Social Media		
9	Local Experiences		
10	Other Expenses (if any)		
	Total (in Rs.)		

Note:

1. The amount specified above shall be considered as the financial quote of the bidder
2. The agency shall submit a financial proposal reflecting the balance financial assistance, if any required after exhausting all feasible sponsorship, fees charged from the participants and resource avenues. This proposal will be assessed on QCBS basis.

- i. We have gone through the RFP document and have understood and agree to the terms and conditions as mentioned in this Document.
- ii. We declare that the information stated above and enclosed is complete and absolutely correct and any error or omission therein, accidental or otherwise, as a result of which our Bid is found to be non-responsive, will be sufficient for the Authority to reject our Bid and reject our application. I abide by the above offer/quote and terms & conditions of the tender document and the LOA if the Authority selects us as the Preferred Bidder.

FOR AND ON BEHALF OF THE BIDDER

Signature & Seal of the Bidder

Date

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